

# SPACE BOOKING FORM

DATE : 15-16-17  
March -2024  
Kolkata -West Bengal



Organized By



To  
**OLAMPIA EXHIBITION PVT.LTD.**  
E-16. Jawahar Park, Laxminagar , Delhi- New Delhi-110092  
Dear Sir

We Wish to Confirm Our Participation "Cold Chain Asia 2024" as an Exhibitor. We acknowledge explicitly that we have read and accepted in full the Rules and Regulation of the Exhibition Printed Overleaf and by submitting this application, we Undertake to comply with the same .

Partner / Proprietor Name: \_\_\_\_\_

Company's Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Country: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

GST Number: 

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Contact Person: \_\_\_\_\_ Mobile: \_\_\_\_\_

Name on Fascia: \_\_\_\_\_

Product Detail: \_\_\_\_\_

PARTICIPATION CHARGES	SIZE	AMOUNT
<b>STANDARD BOOTH</b>	<b>BARE SPACE</b>	Hall No.
8000/- Sq.mtr (2&3) Side Open • 7500/- (Sq.mtr) 1 Side Open	7000/- Sq.mtr.	Stall No.
<b>Standard Facilities in (3x3=9 Sq.mtr):</b> Side walls fitted in standard booth system frame • 1 Laminate Table • 2 Chairs •3 Spot Lights Fascia board with company name and stand number in Standard lettering•Electric supply up to 1 hp (single phase) by 5 amp plug point•General cleaning of aisles•Pavilion security during the exhibition•free Entry to the exhibition Official Website and All Social Media Pages•		Stall Size
Discount: _____ Number of Invitation Card Required: _____		GST-18%
		TDS
		TOTAL

<b>ACCOUNT NAME</b>	OLAMPIA EXHIBITION PVT.LTD.	<b>CURRENT A/C NO.</b>	93 55 22 29 95
<b>BANK NAME</b>	MAHINDRA BANK LTD.	<b>BRANCH NAME</b>	Preet Vihar
<b>IFSC CODE</b>	KKBK0000183	<b>SWIFT CODE</b>	KKBKINBB
<b>BANK ADDRESS</b>	7 Ground Floor, Bharti Artist Colony ,Vikash Marg Rd. Preet Vihar ,New Delhi- 110092		

<b>SCHEDULE OF PAYMENTS:</b> (1) 1st Instalment:50% for the booking the stall within 30 days of the date of the Performa Invoice. (2) Final Instalment :50% Before 20th January 2024	<b>CANCELLATION CHARGES:</b> (1) 50% Before 180 days of the exhibition (2) 75% Before 90 days of the exhibition (3) 100% Charges of Invoice Value After 20th January 2024
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Amount Rs: \_\_\_\_\_ Cheque/DD/NEFT/RTGS: \_\_\_\_\_ Date: \_\_\_\_\_  
Bank: \_\_\_\_\_ Branch \_\_\_\_\_ Place \_\_\_\_\_

**IMPORTANT NOTE — PLEASE READ AND SIGN**  
The Exhibitor Contract Rules and Regulations should be read carefully before signing the Application and Contract for Exhibit Space. Upon signing this Application & Contract for Exhibit Space, the Exhibitor acknowledges that they have read, understood and will abide by the Contract Rules & Regulations. This application will form a contract between exhibitor & organizer.

Date : \_\_\_\_\_ Signature & Company Stamp \_\_\_\_\_  
Place : \_\_\_\_\_ Name & Designation: \_\_\_\_\_

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## RULES AND REGULATIONS

### TERMS OF REFERENCE:

- A. In these Rules and Regulations, the term exhibitor shall include all employees, staff and agents of any company, partnership firm or individual to whom space has been allotted for the purpose of participation.
- B. The term Exhibition shall mean the trade show known as "Cold Chain Asia 2024"
- C. The term organizers shall mean: The Management, Cold Chain Asia 2024 committee, E-16, Jawahar Park ,New Delhi-110092
- D. The Exhibition premises will include main passage. It will also include the general area and parking lot. Exhibitors are required to indemnify the organisers against any claim made against them in respect of damage to Exhibition halls and the venue caused by the exhibitors' stand, exhibits and staff or by agents acting on the exhibitors' behalf.

### CONSEQUENTIAL LOSS:

In case of Exhibition being cancelled or suspended in whole or in parts for cause not in the organisers' control the organisers shall not accept any consequential liability and no refund will be paid to the exhibitor on this account.

### STAND ALTERATION:

- A. No alteration to the size of an Exhibitors' stand is permitted without the prior written approval of the organisers.
- B. Conversion of an allotted stall to free design is not permitted.
- C. The Organisers reserve the right to require exhibitors to make such alterations to their stands as to avoid interference with the display of other exhibitors.
- D. The organisers reserve the right to modify the layouts of stand sites and business desk (Table space) and gangways etc.,.
- E. Exhibitors are particularly requested to avoid designs, which block or box in other exhibitors' stand.
- F. Stands may not overhang the allotted area, nor are any obstructions permitted on gangways, fire points, extinguishers or emergency exits. The layout is tentative and subject to change. The decision of organizers on the allotment of booth is final.

### STALL INTERIORS:

Though the exhibitors are free to decorate their stands to the best of their ability for projecting the right image of their products and company, they should not cause any permanent damage to the walls, panels and floors through use of nails, paints, or any other such activity.

### BARE SPACE:

Participants have to submit their construction and decoration plan before **20th January 2024** and take prior approval of the organizers of **Cold Chain Asia 2024**. Construction of booths can be taken only on specific approval of construction plan by the Organizer. Equipments, machineries and other exhibits which may produce excessive noise, vibration or may cause electrical interference or other annoyance will not be permitted to operate, albeit they may be permitted to display such exhibits. In this matter the decision of the organisers will be final. The organizers reserve the right to alter the floor plan. The position of stalls with respect to aisles in the floor plan is purely pictorial and not guaranteed. In case of any variation, the stall number allotted will be taken as the basis for occupancy by the exhibitor.

### INSURANCE:

- A. Insurance of the exhibits and the property of the stands will be the responsibility of individual exhibitors.
- B. The organisers shall not be responsible in any way for personal injury to the exhibitors or his staff, agents, invitees or licensees however caused.

### PAYMENT TERMS:

Payments or Hire/Rental charges shall be made as per contract (50% of Net Amount Payable as advance and Balance 50% payment by Date of **20th January 2024**). Exhibitors will also be required to pay any additional taxes etc. as levied by the government from time to time.

### DEFAULT ON PAYMENTS:

The organisers reserve the right to cancel any reservation of space in the event of an exhibitor not having paid any dues in rental charges on or before the due dates. Payment already received will be forfeited in such cases.

### CANCELLATION/ POSTPONEMENT OF EVENT.

- A. Cancellation of participation or reduction in the space / stall booked by exhibitor will not be permitted and no refund will be paid to the exhibitor on this account.
- B. Under the conditions of force majors which also includes strikes, lock-outs, closure, riot or in natural calamities, Act of God, the Organisers reserve the right to alter the opening dates & duration or even cancel the entire exhibition. In case of change in dates & duration of the exhibition, the rules & regulations & the agreement between the exhibitors & Organisers will remain unaffected. In case of total cancellation of the exhibition, the payments made by the exhibitors will be refunded to the exhibitors after deducting the non-recoverable proportionate costs already incurred by the Organisers.
- C. In case of cancellation or postponement of the exhibition caused by natural calamities (act of God), or fire or rain, Governments instructions and/or any other reasons the amount given by the exhibitors, will be adjusted in the next event, however if the organizers cancel the exhibition then confirm exhibitors will get 100% refund without any interest. The applicable GST amount will not be refunded.



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## RULES AND REGULATIONS

The organizers may alter or add new rules & regulations for the benefit of the exhibition. Such rules will be given in writing and will be binding on all exhibitors. Industrial expo reserves the right to change, increase or decrease Show hours, days or location. Notwithstanding anything to the contrary in the Exhibitor Agreement, the Exhibitor acknowledges and agrees that if Show Management elects to change, increase, or decrease Show hours, days or location, Exhibitor shall not be entitled to any expressly disclaims any right or claim to the return of any portion of any Show fees or deposits paid or payable by the Exhibitor to the Show Management.

### SECURITY:

Although 24 hours security service will be in operation for the overall exhibition, the security of the individual exhibits in the stall will be the responsibility of the exhibitors. Exhibitors should take all possible precautions to avoid loss or damage to the equipment's both during and outside exhibition hours. No Hoardings, Banners etc., will be allowed on the Exhibition premises or on the roads in the vicinity unless their designs, specifications, installations and location have been pre-approved by the organisers as per their rules and regulations. Such unauthorised display if any, is liable to be removed by the organisers without notice.

### SPACE NOT OCCUPIED:

A. Every exhibitor shall occupy the full area booked by him.

B. Should an exhibitor fail to take possession of the stall at least 12 hours before the start of the exhibition, the organisers reserve the right to dispose off the stall so unoccupied without notice. No refund of advance paid will be given for any such unoccupied stalls. No other representatives will be allowed at the stall other the authorized persons as specified by the exhibitor in the application form.

### NO SUBLETTING:

The exhibitors shall not assign, sublet or grant licenses in respect of the whole or part of the stand. Display / distribution of cards, handbills, literatures, advertisements, banners or printed matters of companies / firms / persons who are not bonafide allottees and or not organisers' authorized exhibitors is totally prohibited, except albeit, such display / distribution permitted in respect of companies / firms which are subsidiaries of exhibitors (or) exhibitors ultimate holding company.

### REMOVAL OF EXHIBITS:

Exhibits must be removed from the stands before **12.00 A.M. on 17 March 2024** (i.e.) the next day of the exhibition.

Should an exhibitor fail to vacate his stand space or the premises by the time specified by the organisers, he shall be liable to reimburse any such costs incurred by the organisers as the result thereof. No material exhibit will be allowed to be taken out of the hall without valid exit pass obtained from the office authorised by the organisers.

### ELECTRICAL INSTALLATION:

All onsite electrical installation must be carried out by the officially appointed electrical contractor before the connection to the main supply.

### FAILURE OF SERVICE:

The organisers endeavour to ensure supply of the services at the exhibition premises and of those supplies mentioned in the manual. As the supply of such services is not within the control of the management, neither they nor the organisers shall be liable to the exhibitors for any loss or damage, if any such services shall wholly or partially cease to be available. Nor shall the exhibitor be entitled to any repayments in respect of rental and or other charges to be paid under the contract. The organisers and those authorised by them respectively have the right to enter the exhibition stalls allotted at any time to execute work repairs and alterations and for other purposes. Any verbal agreements concerning any aspect of the contract or the exhibition are not valid unless confirmed in writing. No counter sales are permitted.

### STALL POSSESSION:

Possession of the stall will be given two days prior to the inauguration day to the exhibitors and the interiors and display must be completed before inauguration. No inflammable, hazardous article shall be stored in the exhibition area. All exhibitors are subject to a general lien in favour of the organisers for all sums whether for unpaid rental or otherwise, due from an exhibitor to the organisers.

### GOVERNMENT TAXES:

Government taxes extra as applicable.

### JURISDICTION:

Any dispute between the organisers and the exhibitors is subject to the Jurisdiction of the court of Delhi city only. We have read the rules & regulations, exhibitor guidelines of **Cold Chain Asia 2024** and shall abide by them.

- By order of the Organiser

Date \_\_\_\_\_

Place \_\_\_\_\_

Company Name \_\_\_\_\_

Name & Designation \_\_\_\_\_

Signature & Company Stamp \_\_\_\_\_